

# Florida Sustainable Forestry Initiative (SFI) – State Implementation Committee (SIC)

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## **Mission and Goals:**

The FL SIC Educational Grant Program is intended to support the SIC vision and mission:

*The vision of the Sustainable Forestry Initiative - State Implementation Committee is to promote an understanding of values and impact of sustainable forest management on public and private forests of Florida.*

**The mission of the SIC is to effectively facilitate or manage, at a state level, programs and alliances which support the growth of sustainable forest management through the SFI program by sponsoring training and education, landowner outreach, and information resources.**

**The specific goals of the Educational Grant Program are to:**

- Promote sustainable forest management in Florida.
- Provide direct education to students in grades PreK-12.
- Promote community-based programs.

**Grant Amount:** Project requests of \$500 or less will be accepted.

## **General Criteria:**

- Proposals must be submitted by a registered, 501c, non-profit organization.
- Projects must relate to sustainable forestry in Florida.
- Projects must include direct learning to children ages 3-18 or grades PreK-12.
- Organization involved in project must agree to authorize Florida SFI Implementation Committee to publicize the Project and to use their names, images and logos and information about Project in such publicity.

**Submission Deadline:** Proposals must be submitted by **October 15** in order to be considered during the current review period of the year. Notices of approval/disapproval will be sent to applicants no later than December 1. Projects are expected to be completed by October 1 of the following year.

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**Project Proposal Format** - All proposals must be typed and include:

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- A. Completion of attached **Project Proposal Information Form**.
- B. **Description of Project:** To include summary of project, objectives, methods, products and recognition. Description of project outlined in part B should not exceed 2 pages in font Times New Roman (12).
- Summary of Project:** A brief project summary that captures the goals, methods, and final products of the project.
- Objectives:** A clear statement of the specific objectives of the project. Defend the need for purchase of special equipment or other technology. State how the project objectives meet the goals of the Educational Grant Program.
- Methods:** A detailed description of the specific steps that will be used to accomplish the stated objectives.
- Products:** A clear statement of the anticipated final product(s) of the project.
- Recognition:** A description of how FL SIC will be credited for the project.
- C. **Budget:** *Please use the attached budget form.* Provide an overall project budget and detailed list of items or services for which the requested funds will be spent. List any project collaborators and other funding or in-kind support that is already confirmed.
- Budget Restrictions** - The Educational Grant Program cannot be used for professional salaries or overhead.

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## **Submitting the Proposal:**

The proposal and associated forms should be submitted electronically to:

Brittany Varn: [brittany@FLForestry.org](mailto:brittany@FLForestry.org)

If a proposal cannot be electronically transmitted, the proposal can be mailed to the following address:

Florida Forestry Association  
Florida SFI Educational Grant Program  
402 East Jefferson Street  
Tallahassee, FL 32301  
(Phone: 850.222.5646)

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**Information Form**

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**Date:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Expected Date of Project Completion:** \_\_\_\_\_

**Project Manager:** (name, organization, address, and contact information)

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\_\_\_\_\_

\_\_\_\_\_

Phone (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_

E-mail \_\_\_\_\_

**Check payable to:**

**Florida Sustainable Forestry Initiative (SFI) –  
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**Budget  
Worksheet**

*To be submitted with your FL SIC Educational Grant Program proposal.*

**Project Title:** \_\_\_\_\_

Item	Total Project Budget (\$)	Available from Other Sources (\$)	Names of Other Sources (Abbrev.)	Educational Grant Request (\$)
<b>TOTAL:</b>				

**Project Collaborators, Other Funding, and In-Kind Support:**

Abbrev.	Full Name of Source	Contact Person	Telephone Number